## WP Owners Club Module Five: Users and Roles

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### Agenda

- About WordPress Users
- Creating users
- WordPress roles
- Explanation of each role
- Extending users and roles
- Demo
- Q & A
- Estimated Time 30-40 minutes



## About WordPress Users Control access to the dashboard

- Control access to who can see content
- Control access to who can comment
- Multiple author site, content distinction
- Segregation of duties
  - o admin
  - o editor
  - o author



## Creating Users

- Self registration
  - o needs to be enabled
- Users dashboard
  - create users
  - assign roles
  - change passwords



#### WordPress Roles

- User is assigned a single role
- Controls what they can and cannot do
- The Roles
  - administrator
  - o editor
  - author
  - contributor
  - o subscriber



#### Adminstrator Role

- Full Access
- Administor plugins, themes and Wordpress core
- Full control of content
- Change site wide settings
- users
- ... anything else super user



#### **Editor Role**

- Full control over content
- Add, edit, publish, delete pages and posts
- Their own and other users content
- Moderate comments



#### **Author Role**

- Full control over their own content (posts only)
  - o add
  - o edit
  - o publish
  - o draft
  - delete
  - add images



#### Contributor Role

- Add content for approval
  - o add
  - o edit
  - mark pending review (editor)
  - CANNOT add images



#### Subscriber Role

- Read content (public)
- Read content marked private



# Extending Users and Roles Simple user system, can and has been extended

- Plugins
  - Members only sites wishlist members
  - Collect more user information cimy user fields
  - Edit Roles Role scoper plugin
  - CRM Simple CRM, wp-email
  - Custom login pages

links to all plugins in members area



#### Demo

- Create Users
- Where Users Come into play
- Demonstrate roles



### Q&A

- Recap
  - o users, why, creating
  - o roles
  - demonstration of users and roles
- Next session: WordPress maintenance
- Any questions?

